



**VSPM Academy of Higher Education  
Jawaharlal Nehru Arts, Commerce and Science  
College Wadi, Nagpur  
Dist. Nagpur (Maharashtra) 440023**

## **Criterion V Student Support and Progression**

### **5.1 Student Support**

**5.1.2** Following capacity development and skills enhancement activities are organized for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)
4. Awareness of trends in technology



VSPM Academy of Higher Education Nagpur's

**Jawaharlal Nehru Arts, Commerce and Science  
College, Wadi, Nagpur- 440023 (M.S.)**

(Affiliated to RTM Nagpur University, Nagpur)

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E-mail: [jnc.wadi@rediffmail.com](mailto:jnc.wadi@rediffmail.com)

Phone: (07104) 220963



Date: 10/09/2024

This document hereby confirms that the data enclosed, comprising information, supporting documents, numerical data, and reports, has been thoroughly examined and authenticated by both the IQAC and the Principal, and is deemed accurate.

  
Convenor  
(IQAC)  
**J.N. Arts, Comm. & Sci. College**  
Wadi, Nagpur

  
Principal  
**Jawaharlal Nehru Arts, Comm. & Sci.  
College, Wadi, Nagpur**



# **Academic Session**

## **2019-2020**



VSPM Academy of Higher Education Nagpur's

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Phone: (07104) 220963

**Soft Skills and Personality Development Workshop**

**Organized by Department of English**

September 19 & 20, 2019

|  |   |
|--|---|
| <b>Name of the Department/<br/>committee</b> | Organized by English Forum Inspire              |
| <b>Name of the Convener</b>                  | Dr. Archana Deshmukh                            |
| <b>Title of the Event/ Programme</b>         | Soft Skill and Personality Development Workshop |
| <b>Date of the Programme</b>                 | September 19 & 20, 2019                         |

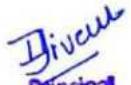
**Objective of the event/Programme:**

1. Boost self-confidence in students.
2. Develop essential communication skills vital for interviews and professional interactions.
3. Instill professional etiquette, such as proper dress code, punctuality, and respectful behavior.
4. Equip students with interview strategies, including how to answer questions confidently, showcase their strengths, and manage challenging inquiries.
5. Enable students to express themselves and their ideas clearly and confidently in different scenarios, such as group discussions and public speaking.

|   |  |
|---|--|
| <b>Sponsored Agency /Institute</b>              | Rotary Club Ishanya, Nagpur  |
| <b>Total No. of the Participant</b>             | 52   |
| <b>Total No. of the Teacher<br/>Participant</b> | 4  |
| <b>Faculty Members Involved</b>                 | Dr. Archana Deshmukh<br>Dr. Leena Phate<br>Dr. Kalpana Mandlekar<br>Dr. Kalpana Borkar |

**Report:** The Department of English, in collaboration with the Rotary Club Ishanya, Nagpur, organized a Soft Skills and Personality Development Workshop on September 19 & 20, 2019, in Room 104. The workshop was conducted by trainers Ms. Neelu Taori and Mr. Zilpelwar. Ms. Neelu Taori focused on enhancing communication skills, teamwork, and leadership, while Mr. Zilpelwar addressed on time and stress management. Both sessions were highly interactive, and the students not only enjoyed the experience but also gained valuable skills.

  
Dr. Archana K. Deshmukh  
Convener, CRT Cell

  
Dr. J. R. Dholewar  
Principal  
Tawaharlal Nehru Arts, Comrn. &  
Science College Wadi, Nagpur

## **Renowned trainer Ms Neelu Taori conducting an interactive session**



VSPM Academy of Higher Education Nagpur  
**JAWAHARLAL NEHRU ARTS, COMMERCE AND SCIENCE COLLEGE**  
**WADI, NAGPUR**

**Soft Skills and Personality Development Workshop**  
**Organized by Department of English**  
**September 19 & 20, 2019**

The following students participated in the Soft Skills and Personality Development Workshop.

| Sr. No. | Name of the Participant | Class        | 19/9/2019    | 20/9/2019    |
|---------|-------------------------|--------------|--------------|--------------|
| 1.      | Ms. Kiran S. Nikore     | B. A. Sem.v  | Kiran        | Kiran        |
| 2.      | Ms. Kajal Tiwari        | B. A. Sem.v  | Kajal.       | Kajal.       |
| 3.      | Ms. Maya Tiwari         | B. A. Sem.v  | M.Tiwari     | M.Tiwari     |
| 4.      | Ms. Pournima Bopche     | B. A. Sem.v  | P. Bopche    | P. Bopche    |
| 5.      | Mr. Akash Nandagaoli    | B. A. Sem.I  | A.Nandagaoli | A.Nandagaoli |
| 6.      | Ms. Diksha Jadhav       | B. A. Sem.I  | Diksha       | Diksha       |
| 7.      | Ms. Akanksha Dhote      | B.Com Sem.I  | Akanksha     | Akanksha     |
| 8.      | Ms. Durga Shelke        | B.Com Sem.I  | Durga        | Durga        |
| 9.      | Mr. Nikhil Bhende       | B. Com.Sem.I | N.Bhende     | N.Bhende     |
| 10.     | Ms. Mayuri Tapre        | B. A. Sem.I  | Tapre        | —            |
| 11.     | Mr. Lokeshkumar Sonwane | B. A. Sem.v  | L. Sonwane   | L. Sonwane   |
| 12.     | Mr. Chhagan Sao         | B. A. Sem.v  | Chhagan      | Chhagan      |
| 13.     | Mr. Nagsen Mohod        | B. A. Sem.v  | Mohad        | Mohad        |
| 14.     | Ms. Pratiksha Rinait    | B. A. Sem.I  | Pratiksha    | Pratiksha    |
| 15.     | Ms. Pragati Bhiwankar   | B. Com.Sem.I | Pragati      | Pragati      |
| 16.     | Ms. Nisha Choure        | B. Com.Sem.I | Nisha        | Nisha.       |
| 17.     | Ms. Gayatri Choure      | B.Com Sem.I  | Gayatri C    | Gayatri .C   |
| 18.     | Ms. Mayuri Sarode       | B.Com Sem.I  | Mayuri       | Mayuri       |

| Sr. No. | Name of the Participant | Class          | 19/9/2019     | 20/9/2019     |
|---------|-------------------------|----------------|---------------|---------------|
| 19.     | Mr. Vaibhav Kale        | B. A. Sem.v    | Vaibhav       | Vaibhav       |
| 20.     | Ms. Safina Ansari       | B. A. Sem.v    | Safina Ansari | Safina ansari |
| 21.     | Ms. Aruna Kalpate       | B. A. Sem. I   | A. Kalpate    | A. Kalpate    |
| 22.     | Mr. Chetan Khobarkar    | B. A. Sem.I    | —             | Chetan        |
| 23.     | Mr. Ajay Nagose         | B. Com.Sem.II  | Ajay N        | Ajay n        |
| 24.     | Ms. Priyanka Bombale    | B.Com Sem.I    | Priyanka      | Priyanka      |
| 25.     | Ms. Shejal Sakore       | B.Com Sem.I    | Sakore.       | sukore.       |
| 26.     | Ms. Kajal Wasnik        | B. Com.Sem.II  | kwasnik       | kwasnik       |
| 27.     | Ms. Monali Zade         | B. A. Sem.I    | Monali        | Monali        |
| 28.     | Ms. Pragati Bawane      | B. A. Sem.I    | Prugati       | Prugati       |
| 29.     | Ms. Laxmi Shende        | B. Com.Sem.II  | Songade       | Songade       |
| 30.     | Ms. Meena Songade       | B. Com.Sem.II  | Zungeedi      | Sangeedi      |
| 31.     | Ms. Neha Ukey           | B. Com.Sem.I   | Neha          | Neha          |
| 32.     | Ms. Nikita Jumde        | B.Com Sem.I    | Nikita        | Nitita        |
| 33.     | Ms. Pragati Bhiwankar   | B.Com Sem.I    | Prayati       | Prayati       |
| 34.     | Ms. Chetana Ingle       | B. A. Sem.III  | C. Ingle      | C. Ingle      |
| 35.     | Mr. Kaushik Ramteke     | B. A. Sem.III  | Kaushik       | Kaushik       |
| 36.     | Ms. Ravina Ladi         | B.Com Sem.I    | Ravingladi    | Ravingladi    |
| 37.     | Ms. Nikita Chokhandre   | B. Com.Sem.II  | Jihale        | Jihale        |
| 38.     | Ms. Puja Patle          | B. A. Sem.III  | Puja          | —             |
| 39.     | Ms. Payal Wadekar       | B. A. Sem.III  | Payal         | Payal         |
| 40.     | Ms. Anupama Uparikar    | B. Com.Sem.III | Anupika       | Anupika       |
| 41.     | Mr. Akshay Kumbhare     | B. Com.Sem.III | A.kumbhare    | A.kumbhare    |

| Sr. No. | Name of the Participant | Class          | 19/9/2019         | 20/9/2019         |
|---------|-------------------------|----------------|-------------------|-------------------|
| 42.     | Mr. Kamlesh Sahare      | B. Com.Sem.III | <u>Sahare</u>     | <u>Sahare</u>     |
| 43.     | Mr. Gaurav Vaidya       | B. Com.Sem.III | <u>Gvaidya</u>    | <u>Gvaidya</u>    |
| 44.     | Ms Ankita Jambulkar     | B. Com.Sem.III | <u>Ankita</u>     | -                 |
| 45.     | Ms. Aachal Urkudkar     | B. A. Sem.III  | <u>Urkudkar</u>   | <u>Vakulekar</u>  |
| 46.     | Ms. Aboli Kamble        | B. A. Sem.III  | <u>Aboli</u>      | <u>Aboli</u>      |
| 47.     | Mr. Pratik Sriwas       | B.Com Sem.I    | <u>Sriwas</u>     | <u>Sriwas</u>     |
| 48.     | Mr. Khushal Vijaykar    | B.Com Sem.I    | <u>Vijaykar</u>   | <u>Vivek</u>      |
| 49.     | Mr. Vivek Naranje       | B. Com.Sem.II  | <u>Naranje</u>    | <u>V. Naranje</u> |
| 50.     | Ms. Dimple More         | B. A. Sem.I    | <u>Dimple</u>     | <u>Dimple</u>     |
| 51.     | Ms. Mayuri Gube         | B. A. Sem.I    | <u>MayuriGube</u> | <u>MayuriGube</u> |
| 52.     | Ms. Divya Dhok          | B. A. Sem.I    | <u>Divya</u>      | <u>Divya</u>      |
| 53.     | Ms. Divya Mishra        | B.Sc. Sem I    | <u>Divya</u>      | <u>Divya</u>      |
| 54.     | Mr. Govinda Gupta       | B. Sc. Sem. I  | <u>Govinda</u>    | <u>Govinda</u>    |
| 55.     | Ms. Aachal Rakshit      | B. Sc. Sem. I  | <u>Aachal</u>     | <u>Aachal</u>     |
| 56.     | Ms. Aarti Gadeswar      | B. Sc. Sem. I  | <u>Aarti</u>      | <u>Aarti</u>      |

*Phate*

Dr. (Mrs.) Leena V. Phate  
Head, Dept. of English  
Jawaharlal Nehru Arts,  
Commerce & Science College  
Wadi, Nagpur

*Aekh*

Dr. A. K. Deshmukh  
Asst. Prof.  
Dept. Of Eng.  
JN College, Wadi, Nagpur



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Phone: (07104) 220963

### Women Grievance Redressal Cell & Entrepreneurship Cell (2019-20)

#### Two Day Workshop on Skills and Training in Traditional Arts/Crafts 24 & 25 September 2019

##### Objectives of the Programme:

Women grievance redressal cell organised a two-day workshop on skills and training in traditional arts for girl students to encourage entrepreneurship skills for economic independence.

**Sponsored Agency /Institute:** Rotary Club Inshanya, Nagpur

**Total No. of the Participant:** 47

**Total No. of the Teacher Participant:** 04

**Expert Faculty:** Rotary Club Ishanya, Nagpur Members

##### Report:

Women grievance redressal cell organised a two-day workshop on skills and training in traditional arts for girl students to encourage entrepreneurship skills for economic independence from on 24 & 25 September 2019. 47 girl students participated in this workshop. Expert faculty from Rotary club Ishanya trained students in the following skills:

1. Artificial rangoli Making
2. Diya decoration
3. Decorative garland making
4. News Paper Bags

The Rotary club Inshanya, Nagpur also purchased the items prepared by the students and invited future business of Diya decoration for Diwali season.

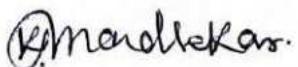
##### Outcome:

**Skill acquisition:** Participants learned new practical skills.

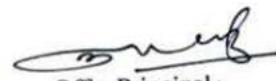
**Creative expression:** Participants discovered their natural creativity, experiment with different techniques and materials, and express themselves through color.

**Self-esteem:** Participants build their self-esteem and sense of achievement by learning a new skill.

**Entrepreneurship Skills:** This workshop provided students a business-oriented training to open opportunities of self-employment.



Convener, Women's Grievance  
Redressal Cell

  
Off. Principal  
Offg. Principal  
Jawaharlal Nehru Art,  
Commerce & Science  
College, Wadi,



(Students are taught how to make newspaper bags)



## **Artificial Rangoli Making**



## **Diya Decoration**



VSPM Academy of Higher Education Nagpur's  
Jawaharlal Nehru Arts, Commerce & Science College Wadi, Nagpur

**TWO DAYS WORKSHOP ON SKILLS AND TRAINING  
IN TRADITIONAL ARTS/ CRAFTS**  
Organized by  
**WOMEN GRIEVANCE & REDRESSAL CELL**

The Women Grievance & Redressal Cell has organized Two Days Workshop on Skills and Training in Traditional Arts/Crafts on 24<sup>th</sup> & 25<sup>th</sup> September, 2019 in collaboration with Rotary Club Nagpur. The following students attended the workshop.

| Sr. No. | Name of the Student  | Class         | Signature   |
|---------|----------------------|---------------|-------------|
| 1.      | Kiran B. Nikuse      | B.A.III       | Rikene      |
| 2.      | Manjusha K. Tipude   | B.A.III       | M.Tipude    |
| 3.      | Clina L. Sonwane     | B.A.II        | C.Sonwane   |
| 4.      | Pratiksha S. Rangari | B.A.III       | P.S.Rangari |
| 5.      | Swati M. Nikuse      | B.A.III       | Swati       |
| 6.      | Prajnya C. Bangre    | B.A.III       | P.Bangre    |
| 7.      | Ankita G. Raut       | B.A.III       | A.G.Raut    |
| 8.      | Safina G. Ansale     | B.A.III       | Safina      |
| 9.      | Shradha S. Sonare    | B.Com II year | Shradha     |
| 10.     | Sneha J. Tipude      | B.Com II year | Sneha       |
| 11.     | Ruchika B. Pusum     | B.Com.II      | Ruchika     |
| 12.     | Aruna L. Koripate    | B.A           | A.Koripate  |
| 13.     | Sanjana S. Autaram   | B.A.I         | Sanjana     |
| 14.     | Nikitaj A. Teekit    | B.A.III       | Nikitaj     |
| 15.     | Divya M. Wadhi       | B.Com.I       | Divy        |
| 16.     | Prieti A. Wanlehele  | B.Com.I       | Prieti      |
| 17.     | Shital G. Pache      | B.Com.II      | B.Pache     |
| 18.     | Mayuri B. Kalbuncle  | - I -         | Mayuri      |
| 19.     | Bhagyashree R. Ghate | B.Com.I       | B.R.Ghate   |
| 20.     | Payal R. Bhujade     |               |             |
| 21.     | Nilima F. Markam     | B.A.III       | Nilima      |

|     |                       |                             |            |
|-----|-----------------------|-----------------------------|------------|
| 22. | Pratiksha N. Rinali   | B.A I <sup>st</sup>         | Rinali     |
| 23. | Mayuri M. Tapre       | B.A II <sup>nd</sup>        | Tapre.     |
| 24. | Mayuri R. Alkar       | B.A - 3 <sup>rd</sup>       | Alkar      |
| 25. | Pritesh. R. Kundlikar | D.A 1 <sup>st</sup> year    |            |
| 26. | Nikita M. Tambatkar   | B.com II                    | Tambatkar  |
| 27. | Yogeshwari Tambatkar  | B.com 2 <sup>nd</sup>       |            |
| 28. | Nikita K. Shah        | B.com 3 years               | Shah       |
| 29. | Ranu M. Thakare       | B.com 1 year                | Thakare    |
| 30. | Pooja. Neun Mohite    | B.com 1 <sup>st</sup> year  | Mohite     |
| 31. | Akansha L. Bhambarale | B.com 2 <sup>nd</sup> year  | Bhambarale |
| 32. | Pooneli S. Vaidya     | B.com II <sup>nd</sup>      | Pooneli    |
| 33. | Savita P. Wagh        | B.com II <sup>nd</sup>      | Savita     |
| 34. | Aarti S. Kachore      | B.com II <sup>nd</sup>      | Kachore    |
| 35. | Rupali R. Nightot     | B.com II <sup>nd</sup> year | Nightot    |
| 36. | Meenakshi T. Songade  | B.com II <sup>nd</sup> year | Songade    |
| 37. | Anjali A. Panneer     | B.com II <sup>nd</sup> year | Panneer    |
| 38. | Kaminee V. Patilbudhe | B.com II <sup>nd</sup> year | Kaminee    |
| 39. | Pooneli C. Pisekhani  | B.com II <sup>nd</sup> year | Pisekhani  |
| 40. | Manjusha H. Kamdikar  | B.com I year                | Kamdikar   |
| 41. | Malina P. Bhoyate     | B.A 1 <sup>st</sup> year    | Bhoyate    |
| 42. | Vidya B. Raje         | B.A II <sup>nd</sup> year   | Raje       |
| 43. | Anchal P. Uruburkar   | B.A II <sup>nd</sup> year   | Uruburkar  |
| 44. | Diksha B. Borase      | B.A II <sup>nd</sup> year   | Diksha     |
| 45. | Jayshree V. Koradje   | B.A II <sup>nd</sup> year   | Koradje    |
| 46. | Nikita L. Uke         | B.A III <sup>rd</sup> year  | Uke        |
| 47. | Sonal. S. Rewatkar    | B.A. III <sup>rd</sup> year | Rewatkar   |
| 48. |                       |                             |            |
| 49. |                       |                             |            |
| 50. |                       |                             |            |
| 51. |                       |                             |            |
| 52. |                       |                             |            |
| 53. |                       |                             |            |



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Phone: (07104) 220963

**Internal Quality Assurance Cell**

**Swayamsiddha (Self Defense for Girl Students)**

**2019-2020**

|   |   |
|---|---|
| <b>Name of the Department</b>   | Department of Physical Education & Sports                         |
| <b>Name of the Coordinator/Convener</b>   | Dr. Sarang Khadse   |
| <b>Title of the Event/ Programme</b>  | Swayam siddha   |
| <b>Date of the Programme</b>  | 12 <sup>th</sup> to 16 <sup>th</sup> Feb.2020                     |
| <b>Objectives/Aim</b>   |   |
| <ul style="list-style-type: none"><li>❖ To motivate the girl's students for building up self-confidence</li><li>❖ To intensively guide students for Self-defense.</li><li>❖ Students are tested for their aptitude, knowledge, and skills required for a particular line of study or work.</li><li>❖ To make the students capable of facing challenges of life efficiently and carve out their own future</li></ul> |   |
| <b>Sponsored Agency /Institute</b>  | Jawaharlal Nehru Arts, Commerce and Science College, Wadi, Nagpur |
| <b>Total No. of the Participant</b>   | 59 students (Girls)   |
| <b>Expert Faculty</b>   | Sansai. Raju Sontakke   |

| S.No | Name of the Event    | Report   |
|------|----------------------|--|
| 1    | <b>Swayam siddha</b> | <p>Department of Physical Education and Sport organized Swayam siddha camp for girl students. The camp was conducted from 12th Feb 2020 to 16th Feb 2020. In this camp the girl students were trained about the techniques of self-defense, rescue and tackling the critical situations. The experts trained the girl students and gave valuable tips of self-defense.</p> <p>The camp was inaugurated on 12th Feb 2020 by the hands of Principal Dr. M. N. Bhajbhuj, Jawaharlal Nehru College, Wadi in presence of Dr. S.M. Borkar, Dr. Nitin Kongre, Dr. Manish Chavhan and IQAC convener Dr. Narendra Gharad. Trainer Sensai Rajesh Sontakke. was the chief guest of the function.</p> <p>The closing ceremony was conducted in the presence of Chief Guest, Shri. Rajkumar Patle, Chief coach Shuto Kon, Karate Association. President of the ceremony Off. Principal Dr. M. N. Bhajbhuj. IQAC convey-nor Dr. Narendra Gharad was also present.</p> <p>Girl-students gave the demonstration to prove themselves. Chief Guest, Shri. Rajkumar Patle, Chief coach Shuto Kon, Karate Association assured for future help and congratulated the college for conducting this project.</p> |
| 2    | <b>Outcome</b>       | <ul style="list-style-type: none"> <li>❖ It motivates students and drives them to put forth their besteffort.</li> <li>❖ Helps in understanding self-defenses.</li> <li>❖ Helps to handle any kind of critical situation.</li> <li>❖ Improve physically and mentally to become strong.</li> </ul>  |

Convener  
Dr Sarang S. Khadse

Off. Principal  
Dr M.N. Bhajbhuj

11

1996-1997  
Year 10  
National Curriculum Test

July 1987 Number 194/87

## Geography - The Environment

| Sl. No | Student Name                  | Class     | Section      |
|--------|-------------------------------|-----------|--------------|
| 30     |                               |           |              |
| 31     | Namita Yashwant Umredkar      | B.Com I   | Glenectedkar |
| 32     | Gauri Puja Ramesh Leung       | B.Sc III  | Leung        |
| 33     | Samiksha Rajendra Nitnaware   | B.Com I   | Samiksha.    |
| 34     | Nikita Vijay Khuspate         | B.Com I   | Nikupoli     |
| 35     | Reachi Marati Khuspate        | B.Com II  | Reachi       |
| 36     | Lalita Mohan Mandavgade       | B.Com II  | Lalita.m     |
| 37     | Pratiksha Sudhakar Kale       | B.Sc III  | Kale         |
| 38     | Nilima K. Rokde               | -         | Nilima       |
| 39     | Himanshu D. Gadhave           | B.Com III | Gadhave      |
| 40     | Kiran S. Kumbhare             | B.A. I    | Kumbhare     |
| 41     | Kajol M. Bhavagar             | B.A. I    | Bhavagar     |
| 42     | Dipali B. Patel               | B.Com I   | Dipali       |
| 43     | Sheetika Shailendra Gurunile  | B.Com I   | Gurunile     |
| 44     | Chayatri Anil Choure          | -II-      | Choure       |
| 45     | Snehalata P. Ladkhan Reindeko | B.Com I   | Reindeko     |
| 46     | Kanchan Shankar Yennale       | B.Com I   | Kanchan      |
| 47     | Dipika G. Chandrekar          | B.Com I   | Dipika       |
| 48     | Swati Roju Pimpalkar          | B.Sc -II  | Swati        |
| 49     | Poonam Rajendra Yawalkar      | B.Sc -II  | Poonam       |
| 50     | Rajashri Vijayrao Sonwane     | B.Sc -II  | R.Sonwane    |
| 51     | Jyoti Binay Vishwakarma       | B.Sc -II  | Jyoti        |
| 52     | Puja S. Patel                 | B.Sc -II  | Puja         |
| 53     | Rinki J. Borgade              | B.Com III | Rinki        |
| 54     | Esha W. Khirangar             | B.Com III | Esha         |
| 55     | Ashwini R. Apte               | B.Sc II   | Ashwini      |
| 56     | Neelum D. Narkhede            | B.Sc III  | Neelum       |
| 57     | Chitravati Lade               | B.Sc III  | Lade         |
| 58     | Maya M. Tiwari                | B.A. III  | Maya         |
| 59     | Ashwini V. Soeble             | B.A. III  | Ashwini      |
| 60     |                               |           |              |
| 61     |                               |           |              |
| 62     |                               |           |              |
| 63     |                               |           |              |
| 64     |                               |           |              |
| 65     |                               |           |              |
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VSPM Academy of Higher Education Nagpur

**JAWAHARLAL NEHRU ARTS,  
COMMERCE AND SCIENCE COLLEGE  
WADI, NAGPUR**

**Department of Commerce**

**Certificate Course  
Tally ERP 9 with GST**

(February 1, 2020 to March 9, 2020)

**Expert : Mr. Mangesh Makode  
IPAT Computer  
9764692997**



VSPM Academy of Higher Education Nagpur's  
**Jawaharlal Nehru Arts, Commerce and Science**  
**College, Wadi, Nagpur- 440023 (M.S.)**

(Affiliated to RTM Nagpur University, Nagpur)

Website: [www.jncwadi.ac.in](http://www.jncwadi.ac.in)

E-mail: [jnc.wadi@rediffmail.com](mailto:jnc.wadi@rediffmail.com)

Phone: (07104) 220963



Date : 20/01/2020

## Notice

This is to inform all students of B.com I,II and III years that the Department of Commerce and Management will be conducting a certificate course titled "Tally ERP 9 with GST" from 1<sup>st</sup> February 2020 to 09<sup>th</sup> March 2020.

The course aims to improve students overall proficiency in the Computerized Accounting with Tally ERP 9, including creation of company in Tally ERP 9, creating various ledgers and vouchers, bank reconciliation in Tally, GST calculation and printing tax reports, preparation of financial statements etc. It will be conducted over a 30 Hrs. with classes scheduled on all the working days from 1<sup>st</sup> February 2020 to 09<sup>th</sup> March 2020, from 7.00 am to 8.00am.

Please note that this course is open to all students of B.com I, II, and III year. And participation is highly encourage to enhance your accounting skills and prepare for academic and professional success.

Interested students are required to enroll for the course by 31<sup>st</sup> January 2020.

For further details please contact :

Dr. Sanjay Tekade (7774054405)

Dr. Nabha Kamble (9823233362)

Dr. Subhash Shembekar (7798280628)

Dr. Sanjay Tekade  
Prof. & Head Dept.  
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J.N. College, Wadi, Nagpur 23

Dr. M. N. Bhajbhuje  
Offg. Principal  
J.N. College Wadi

**VSPM Academy of Higher Education, Nagpur**  
**Jawaharlal Nehru Art's, Commerce and Science College Wadi, Nagpur**  
**Department of Commerce & Management**

Session – 2019-20

**Certificate Course in Tally ERP 9 with GST (Duration 30 Hrs.)**

**Course Objectives:**

1. To impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts.
2. This course helps students to work with well-known accounting software i.e. Tally ERP 9
3. To make students capable to create company, enter accounting voucher entries including advance voucher entries. Reconcile bank statement, do accrual adjustments, and also print financial statements, etc. in Tally ERP 9 Software.
4. Accounting with Tally Certificate Course is not just theoretical program, but it also includes continuous practice, to make students ready with required skill for employability in the job market.

**Syllabus :**

**UNIT – I : Basics of Accounting (8Hrs.)**

Introduction, Types of Accounts, Golden Rules of Accounting, Accounting Principles, Concepts and Conventions, Double Entry System of book keeping, Mode of Accounting, Financial Statements, Transactions, Recording Transactions

Fundamentals of Tally. ERP 9 Getting Functional with Tally. ERP 9, Creation/Setting up of Company in Tally. ERP 9

Accounting Masters in Tally. ERP 9 F11 : Features , F12 : Configurations, Setting up Account Heads.

## **UNIT – II : Inventory in Tally. ERP 9 (8Hrs.)**

Stock Group, Stock Categories, Godowns/Locations, Units of Measure, Stock Items, Creating Inventory Masters for National Traders.

Voucher Entry in Tally. ERP 9, Accounting Vouchers, Inventory Vouchers, invoicing

## **UNIT – III : Advanced Accounting in Tally. ERP 9 (8Hrs.)**

Bill-wise Detail, Cost Centers and Cost Categories, Voucher Class and Cost Center Class, Bank Reconciliation, Interest Calculations, Budget & Controls.

Advanced Inventory in Tally. ERP 9

Order Processing, Reorder levels, Tracking Numbers, Batch-wise details, Price levels and price lists, stock valuation, zero valued entries, different actual and billed quantities.

## **UNIT – IV : Introduction to GST (8Hrs.)**

Creating a New Company (Goods) & Activating GST, Creating CGST Ledger, Creating SGST Ledger, Creating IGST Ledger, Transferring input tax credit to GST, Printing GST sales invoice, Defining GST rates at stock group level, generating GSTR-1 Report, generating GSTR – 2 Report, GST Tax Payment, Challan Reconciliation, Exporting GSTR – 1 Return & uploading to GST Portal.

Basic concept of TDS, configuring TDS in Tally. ERP 9, creation of masters, processing transactions, TDS report.

Basic concept of TCS, configuring TCS in Tally. ERP 9, creation of masters, processing transactions, TCS report.

### **Course Outcomes :**

- After successfully qualifying practical examination, students will be awarded certificate to work with well-known accounting software i.e. Tally ERP.9
- Student by their own will create company, enter accounting voucher entries including advance voucher entries, reconcile bank statements, do accrual adjustments, and also print financial statements, etc. in Tally ERP.9 software.
- Students will possess required skill and can also be employed as Tally data entry operator.
- To get full benefit of this course, the student needs to have basic knowledge of accounting and computer.

### **Career Prospects:**

Even if you are currently employed, learning Tally and obtaining a certificate will improve your chances for a promotion or you may even land a better job. Tally will give a much-needed boost to your career by enhancing your knowledge in Accounting, Inventory Management, and Taxation.

This program opens up various avenues for students. After the completion of the program, as a fresher you can begin your career as:

- Accounts executive
- Junior accountant
- Data entry operator
- Accounts assistant
- Tally operator
- Accountant trainee



Dr. Sanjay Tekade  
Head Dept. of Comm. & Mngt.  
Associate Professor  
J.N College, Wadi, Nagpur 23

Dr. M.N. Bhajbhuje  
Offg. Principal



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E-mail: jnc.wadi@rediffmail.com

Phone: (07104) 220963



Registration of Students for Certificate course

Tally ERP 9

From 20/01/2020 To 31/01/2020

| Sr.No. | Name of Students       | Class       | Contact No. |
|--------|------------------------|-------------|-------------|
| 1      | Achal A. Urkude        | B.com - III |             |
| 2      | Alisha O. Rakshit      | - II -      |             |
| 3      | Apeksha N. Sindurkar   | - II -      |             |
| 4      | Archana A. Umre        | - II -      |             |
| 5      | Arvind J. Pantawane    | - II -      |             |
| 6      | Ashwini S. Murunde     | - II -      |             |
| 7      | Deepak D. Dhok         | - II -      |             |
| 8      | Gaurao R. Nehare       | - II -      |             |
| 9      | Gaurav S. Wadhai       | - II -      |             |
| 10     | Himanshu D. Gadhave    | - II -      |             |
| 11     | Kamlesh P. Sahare      | - II -      |             |
| 12     | Laxmi M. Rodhiya       | - II -      |             |
| 13     | Maheshwari S. Waghmare | - II -      |             |
| 14     | Mayuri R. Bhanarkar    | - II -      |             |
| 15     | Nayan K. Ingole        | - II -      |             |
| 16     | Ranjana S. Chauhan     | - II -      |             |
| 17     | Rashmi P. Kuwe         | - II -      |             |
| 18     | Rashmi V. Tembhare     | - II -      |             |
| 19     | Roshan J. Kinhekar     | - II -      |             |
| 20     | Rupesh P. Satav        | - II -      |             |
| 21     | Shweta S. Bagde        | - II -      |             |
| 22     | Suraj H. Sahare        | - II -      |             |
| 23     | Vilas G. Dhoke         | - II -      |             |
| 24     | Ajay S. Nagose         | B.com - II  |             |

|    |                         |                  |  |
|----|-------------------------|------------------|--|
| 25 | Bhagyashri D. Raut      | B.com-II         |  |
| 26 | Manith P. Sarvare       | —II—             |  |
| 27 | Mayur T. Banikar        | —II—             |  |
| 28 | Muskan M. Ansari        | —II—             |  |
| 29 | Nilenil L. Rahangdale   | —II—             |  |
| 30 | Nikitu A. Dale          | —II—             |  |
| 31 | Nileita M. Tambatkar    | —II—             |  |
| 32 | Pallavi S. Keehe        | —II—             |  |
| 33 | Yogeshwari P. Tambatkar | —II—             |  |
| 34 | Bhagyashree R. Ghate    | B. <u>com</u> -I |  |
| 35 | Bhaskar S. Bagade       | —II—             |  |

Sanjay Tekade

Dr. Sanjay S. Tekade  
 Associate Professor  
 J.N College, Wadi, Nagpur 23



VSPM Academy of Higher Education Nagpur's

### Jawaharlal Nehru Arts, Commerce and Science College, Wadi, Nagpur- 440023 (M.S.)

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Phone: (07104) 220963



### Certificate Course Tally ERP 9 with GST

#### Attendance Sheet

From 01/02/2020 To 09/03/2020

| Name of Student          | Class     | 1/2/20                                  | 3/2/20                                  | 4/2/20                                  | 5/2/20                                  | 6/2/20                                  | 7/2/20                                  | 8/2/20                                  | 10/2/20                                 | 11/2/20                                 | 12/2/20                                 | 13/2/20                                 |
|--------------------------|-----------|---|---|---|---|---|---|---|---|---|---|---|
| Ku. Achal A. Urkude      | B.com III | Arunesh Arunesh                         |
| Ku. Alisha O. Rakshit    | B.com III | Alishah Shirley Shirley                 |
| Ku. Apeksha N. Shidurkar | B.com III | Apikshay Akilash Akilash                |
| Ku. Archana A. Umare     | B.com III | Archana A. Umare Archana A. Umare       |
| Mr. Arvind J. Pantawane  | B.com III | Arvind J. Pantawane Arvind J. Pantawane |
| Ku. Ashwini S. Murande   | B.com III | Ashwini S. Murande S. Murande           |
| Mr. Deepak D. Dhok       | B.com III | Deepak Dhok Deepak Dhok                 |
| Mr. Gaurao R. Nehare     | B.com III | G. Nehare G. Nehare G. Nehare           |
| Mr. Gaurav S. Wadhai     | B.com III | Gaurav Gaurav Gaurav Gaurav             |

*S. Mehta*

**Dr Sanjay S. Tekade**  
Associate Professor  
J.N College, Wadi, Nagpur 23

|                            |              |                      |                    |                      |  |
|----------------------------|--------------|----------------------|--------------------|----------------------|--|
| Ku. Himanshu D. Gadhave    | B.com<br>III | <u>Hinduji Patel</u> | <u>Habba</u>       | <u>Wadekar Hinch</u> | <u>Dullah Hinglaj</u>                      |
| Mr. Kamlesh P. Sahare      | B.com<br>III | <u>Karneth</u>       | <u>Karneth</u>     | <u>Karneth</u>       | <u>Karneth Karmal Karmaly</u>              |
| Ku. Laxmi M. Rodhiya       | B.com<br>III | <u>Doching</u>       | <u>Doching</u>     | <u>Doching</u>       | <u>Doching Dokly</u>                       |
| Ku. Maheshwari S. Waghmare | B.com<br>III | <u>Maheshwari</u>    | <u>Maheshwari</u>  | <u>Maheshwari</u>    | <u>Maheshwari</u>                          |
| Ku. Mayuri R. Bhanarkar    | B.com<br>III | <u>Monkar</u>        | <u>Monkar</u>      | <u>Monkar</u>        | <u>Monkar</u>                              |
| Mr. Nayan K. Ingle         | B.com<br>III | <u>N. Ingle</u>      | <u>N. Ingle</u>    | <u>N. Ingle</u>      | <u>N. Ingle N. Ingle</u>                   |
| Ku. Ranjana S. Chavhan     | B.com<br>III | <u>Ranjna</u>        | <u>Ranjna</u>      | <u>Ranjna</u>        | <u>Ranjna Ranjna Ranjna Ranjna</u>         |
| Ku. Rashmi P. Kurve        | B.com<br>III | <u>RKurve</u>        | <u>RKurve</u>      | <u>RKurve</u>        | <u>RKurve RKurve RKurve RKurve</u>         |
| Ku. Rashmi V. Tembhare     | B.com<br>III | <u>Rashmi</u>        | <u>Rashmi</u>      | <u>Rashmi</u>        | <u>Rashmi Rashmi Rashmi Rashmi</u>         |
| Mr. Roshan J. Kinhekar     | B.com<br>III | <u>Kinhekar</u>      | <u>Kinhekar</u>    | <u>Kinhekar</u>      | <u>Kinhekar Kinhekar Kinhekar Kinhekar</u> |
| Mr. Rupesh P. Satav        | B.com<br>III | <u>Rupesh</u>        | <u>Rupesh</u>      | <u>Rupesh</u>        | <u>Rupesh Rupesh Rupesh Rupesh</u>         |
| Ku. Shweta S. Bagde        | B.com<br>III | <u>Shweta</u>        | <u>Shweta</u>      | <u>Shweta</u>        | <u>Shweta Shweta Shweta Shweta</u>         |
| Mr. Suraj H. Sahare        | B.com<br>III | <u>S.H. Sahare</u>   | <u>S.H. Sahare</u> | <u>S.H. Sahare</u>   | <u>S.H. Sahare S.H. Sahare S.H. Sahare</u> |
| Mr. Vilas G. Dhok          | B.com<br>III | <u>Dhole</u>         | <u>Dhole</u>       | <u>Dhole</u>         | <u>Dhole Dhole Dhole Dhole</u>             |
| Mr. Ajay S. Nagose         | B.com<br>II  | <u>Ajayse</u>        | <u>Ajayse</u>      | <u>Ajayse</u>        | <u>Ajayse Ajayse Ajayse Ajayse</u>         |
| u. Bhagyashri D. Raut      | B.com<br>II  | <u>B.Raut</u>        | <u>B.Raut</u>      | <u>B.Raut</u>        | <u>B.Raut B.Raut B.Raut B.Raut</u>         |
| Ir. Manish P. Savare       | B.com<br>II  | <u>Manish</u>        | <u>Manish</u>      | <u>Manish</u>        | <u>Manish manish manish manish</u>         |

Signature

Dr. Sanjay S. Tekade

Associate Professor

J.N College, Wadi, Nagpur 23

15

**Dr. Sanjay S. Tekade**  
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### Certificate Course Tally ERP 9 with GST

#### Attendance Sheet

From 01/02/2020 To 09/03/2020

| Name of Student     | Class     | 14/2/20            | 15/2/20            | 17/2/20            | 18/2/20            | 20/2/20            | 22/2/20            | 24/2/20            | 25/2/20            | 26/2/20            | 27/2/20            | 28/2/20            |
|---------------------|-----------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Ku. Achal A. Urkude | B.com III | <u>Arunesh</u>     |
| Ku. Alisha O.       | B.com III | <u>Aishwarya</u>   |
| Rakshit             |           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Ku. Apeksha N.      | B.com III | <u>Ashutosh</u>    |
| Shidurkar           |           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Ku. Archana A.      | B.com III | <u>Arunica</u>     |
| Mr. Arvind J.       | B.com III | <u>Arvind</u>      |
| Santawane           |           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Ku. Ashwini S.      | B.com III | <u>Suraj</u>       |
| Murande             |           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| Mr. Deepak D. Dhok  | B.com III | <u>Dhaval</u>      |
| Mr. Gaurao R.       | B.com III | <u>G. P. Patil</u> |
| ehare               |           |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |

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Associate Professor

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Chirurgie

Dr. Sanjay S. Tekade

Associate Professor

|                             |          |                  |                  |                  |                  |                  |                  |
|-----------------------------|----------|------------------|------------------|------------------|------------------|------------------|------------------|
| Ku. Nikita A. Dole          | B.com II | <u>Nikita</u>    | <u>Dole</u>      | <u>Nikita</u>    | <u>Dole</u>      | <u>Nikita</u>    | <u>Dole</u>      |
| Nikita M. Tambatkar         | B.com II | <u>Tambatkar</u> | <u>Nikita</u>    | <u>Tambatkar</u> | <u>Nikita</u>    | <u>Tambatkar</u> | <u>Nikita</u>    |
| Ku. Pallavi S. Keche        | B.com II | <u>Pallavi</u>   | <u>Keche</u>     | <u>Pallavi</u>   | <u>Keche</u>     | <u>Pallavi</u>   | <u>Keche</u>     |
| Ku. Yogeshwari P. Tambatkar | B.com II | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> |
| Ku. Bhagyashri R. Ghate     | B.com I  | <u>Ghate</u>     | <u>B. Ghate</u>  |
| Mr. Bhaskar S. Bagade       | B.com I  | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    |

Sheena

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Phone: (07104) 220963



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Jawaharlal Nehru Arts, Commerce and Science

### Certificate Course Tally ERP 9 with GST

#### Attendance Sheet

From 01/02/2020 To 09/03/2020

| Name of Student          | Class     | 29/2/20         | 2/3/20          | 3/3/20          | 4/3/20          | 5/3/20          | 6/3/20          | 7/3/20          | 9/3/20          |
|--------------------------|-----------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Ku. Achal A. Urkude      | B.com III |                 |                 | <u>Aurkude</u>  | <u>Aurkude</u>  | <u>Aurkude</u>  | <u>Aurkude</u>  | <u>Aurkude</u>  | <u>Aurkude</u>  |
| Ku. Alisha O. Rakshit    | B.com III | <u>Alisha</u>   |
| Ku. Apeksha N. Shidurkar | B.com III | <u>Apexha</u>   |
| Ku. Archana A. Jmare     | B.com III | <u>Archana</u>  |
| Mr. Arvind J. Antawane   | B.com III | <u>Arvind</u>   |
| Ku. Ashwini S. Murande   | B.com III | <u>Ashwini</u>  |
| Mr. Deepak D. Dhok       | B.com III | <u>Deepak</u>   |
| Mr. Gaurav R. Lehare     | B.com III | <u>Gaurav</u>   |
| Mr. Gaurav S. Vadhai     | B.com III | <u>Gaurav</u>   |
| Ku. Himanshu D. Ladhave  | B.com III | <u>Himanshu</u> |

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•Dr. Sanjay S. Tekade

Associate Professor

J.N College, Wadi Nagpur 44

|                            |           |                       |                       |                       |                       |                       |                       |
|----------------------------|-----------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Mr. Kamlesh P. Sahare      | B.com III | Kamlesh <u>Sahare</u> |
| Ku. Laxmi M. Rodhiya       | B.com III | <u>Rodhiya</u>        | <u>Rodhiya</u>        | <u>Rodhiya</u>        | <u>Rodhiya</u>        | <u>Rodhiya</u>        | <u>Rodhiya</u>        |
| Ku. Maheshwari S. Waghmare | B.com III |                       |                       |                       |                       |                       |                       |
| Ku. Mayuri R. Bhanarkar    | B.com III | <u>Mayuri</u>         | <u>Mayuri</u>         | <u>Mayuri</u>         | <u>Mayuri</u>         | <u>Mayuri</u>         | <u>Mayuri</u>         |
| Mr. Nayan K. Ingle         | B.com III | N. Ingle              |
| Ku. Ranjana S. Chavhan     | B.com III | <u>Ranjana</u>        | <u>Ranjana</u>        | <u>Ranjana</u>        | <u>Ranjana</u>        | <u>Ranjana</u>        | <u>Ranjana</u>        |
| Ku. Rashmi P. Kurve        | B.com III | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         |
| Ku. Rashmi V. Tembhare     | B.com III | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         | <u>Rashmi</u>         |
| Mr. Roshan J. Kinhekar     | B.com III | <u>Roshan</u>         | <u>Roshan</u>         | <u>Roshan</u>         | <u>Roshan</u>         | <u>Roshan</u>         | <u>Roshan</u>         |
| Mr. Rupesh P. Satav        | B.com III | <u>Rupesh</u>         | <u>Rupesh</u>         | <u>Rupesh</u>         | <u>Rupesh</u>         | <u>Rupesh</u>         | <u>Rupesh</u>         |
| Ku. Shweta S. Bagde        | B.com III | <u>Shweta</u>         | <u>Shweta</u>         | <u>Shweta</u>         | <u>Shweta</u>         | <u>Shweta</u>         | <u>Shweta</u>         |
| Mr. Suraj H. Sahare        | B.com III | S. H. Sahare          |
| Mr. Vilas G. Dhok          | B.com III | <u>Vilas</u>          | <u>Vilas</u>          | <u>Vilas</u>          | <u>Vilas</u>          | <u>Vilas</u>          | <u>Vilas</u>          |
| Mr. Ajay S. Nagose         | B.com II  | <u>Ajay</u>           | <u>Ajay</u>           | <u>Ajay</u>           | <u>Ajay</u>           | <u>Ajay</u>           | <u>Ajay</u>           |
| Ku. Bhagyashri D. Raut     | B.com II  | <u>B. Raut</u>        |
| Mr. Manish P. Garvare      | B.com II  | <u>Manish</u>         | <u>Manish</u>         | <u>Manish</u>         | <u>Manish</u>         | <u>Manish</u>         | <u>Manish</u>         |
| Mr. Mayur T. Bankar        | B.com II  | <u>Mayur</u>          | <u>Mayur</u>          | <u>Mayur</u>          | <u>Mayur</u>          | <u>Mayur</u>          | <u>Mayur</u>          |
| Ku. Muskan M. Ansari       | B.com II  | M. Ansari             |
| Mr. Nikhil L. Shahangdale  | B.com II  | <u>Nikhil</u>         | <u>Nikhil</u>         | <u>Nikhil</u>         | <u>Nikhil</u>         | <u>Nikhil</u>         | <u>Nikhil</u>         |
| u. Nikita A. Dole          | B.com II  | <u>Nikita</u>         | <u>Dole</u>           | <u>Dole</u>           | <u>Dole</u>           | <u>Dole</u>           | <u>Dole</u>           |
| u. Nikita M. Tambatkar     | B.com II  | <u>Nikita</u>         | <u>Tambatkar</u>      | <u>Nikita</u>         | <u>Nikita</u>         | <u>Nikita</u>         | <u>Nikita</u>         |
| u. Pallavi S. Keche        | B.com II  | <u>Pallavi</u>        | <u>Pallavi</u>        | <u>Pallavi</u>        | <u>Pallavi</u>        | <u>Pallavi</u>        | <u>Pallavi</u>        |

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| Ku. Yogeshwari P.<br>Tambatkar | B.com II | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> | <u>Tambatkar</u> |
| Ku. Bhagyashri R.<br>Ghate     | B.com I  | <u>B.Ghate</u>   | <u>B.Ghate</u>   | <u>B.Ghate</u>   | <u>B.Ghate</u>   | <u>B.Ghate</u>   |
| Mr. Bhaskar S.<br>Bagade       | B.com I  | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    | <u>Bagade</u>    |

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